

**Kwa Mkono Disabled Children's Trust  
Annual Report and Accounts  
For the Year Ended 31 March 2015**

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1 <sup>st</sup>	April	2014		31 <sup>st</sup>	March	2015

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

33 Beel Close
Little Chalfont
Buckinghamshire
<b>Postcode</b> <input type="text" value="HP7 9NS"/>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Keith Wright	Chairman		
2	Lesley Wright	Secretary		
3	Louise Pattison	Treasurer		
4	Rosemary Eldridge			
5	David Miller			
6	Michael Pettman			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Charitable trust administered by the trustees
Trustee selection methods (eg. appointed by, elected by)	New trustees are selected and appointed selected by the existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

One or more of the committee members of the Trust will give training to newly appointed Trustees which will include familiarity with the Trust, how the Trust supports the Centre, copies of recent minutes of meetings and accounts and responsibilities of trustees (from the Charity Commission website).

The Charity is run by a committee which meets at least 3 times per year to conduct the formal business and to pass resolutions as may be required for the good governance of the Trust and especially to carefully consider the needs of the Kwa Mkono Disabled Children's Centre and how those needs may be met.

The Trust has a close relationship with the Kwa Mkono Disabled Children's Centre in the Tanga province of Tanzania. Staff salaries, equipment and the needs of the children resident at the Centre are paid mostly by the Trust, other funds to the Centre coming from other charities and from the Diocese of Tanga.  
The Trust does not consider it is exposed to major risks.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

To provide grants of equipment and funds to support the charitable work of the Kwa Mkono Polio Hostel (now known as Kwa Mkono Disabled Children's Centre) as the trustees shall select.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

At present the Centre at Kwa Mkono has 43 children with varying degrees of disability. 39 children receive primary education at the local school and 4 are in secondary school. Primary education is provided by the state but the Trust and other supporters of the Centre pay for secondary education. The Centre has 12 staff; the Trust believes it is important to pay the minimum wage recommended by the government.

The Trust and other supporters of the Centre provide for the maintenance and renovation of its buildings and improvement of the facilities.

The Trust provides the income of the paid staff at the Centre.

The Trust provides medical treatment, including prostheses required for the children. Treatment is provided at the CCRT Children's Hospital in Dar-es-Salaam and at the St Augustin Hospital in Handeni. The Centre has visiting medical staff including doctors and physiotherapists from both Hospitals.

The Centre has recently purchased, with funds provided by the Trust, a farm field ('Shamba') and tractor. The Centre staff now grow crops, such as maize, for food for the Centre's children and staff, and for the local community when the harvest is sufficient.

The trustees are aware of the guidance issued by the Charity Commission on public benefit and believe that the foregoing shows their compliance in providing a public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Grants are made to the Centre on a quarterly basis to contribute to the Centre's running costs, medical treatment and secondary education. Grants for individuals are submitted to the Centre, which will identify children that are deserving of, and would benefit from local or area secondary education. At the discretion of the Committee of the Trust and the Centre, grants may be made to individuals for further secondary education, where that education may be outside of the usual schools or colleges normally used and also to individuals going onto employment or employment training, for tools, books and other necessities. Education and training will be supervised by Centre personnel and monitored by the Trust

The Trust do not hold any investments.

The Trust's committee is made up entirely of volunteers. All fund raising is also done by volunteers.

**Summary of the main achievements of the charity during the year**

During the year two trustees visited the Centre using their own resources for travel.

The Centre has continued to grow its own food, in an effort to move to self-sufficiency, with encouragement from the trustees. Chickens have increased in numbers, with both chickens and eggs providing food for the children and staff. Vegetables are also being grown for the first time this year. The shamba has provided a reasonable harvest of maize. The centre is now being helped by an agricultural advisor who is going to suggest the crops to plant and how to rotate them to maximise the productivity of the shamba. With its own tractor, more of the shamba can be cleared and planted.

During their visit the trustees also met with the local government water authority, the Pangani Water Basin and were able to get them to agree to help and advise on the projected borehole at the shamba. The Trust has also had contact with Hydrogeologists without Borders who have evaluated the water survey commissioned from the Pangani Water Basin, and wrote much of the invitation to tender document, especially the technical content, sent out to suitable local contractors. At the end of the financial year, the Trust was awaiting the return of these tenders. The first stage is to drill a test well in order to determine the feasibility for a full production well from the ground water beneath the shamba.

At the Centre the renovation and repairing of the buildings continues and during the year the girls' dormitory and toilets have been completed. The rest house has been finished and is being used by paying guests to the village, the extra income being very useful to the Centre. The boys' dormitory has been refurbished with larger windows and decoration inside and out. The Trust hope to have the laundry areas rebuilt and redesigned and the used water collected so it can be used on the vegetables. The boys toilets also need updating and it is planned to do the work during the school holidays next August.

During the New Year period storms damaged the boys' dormitory. Money for the repairs was sent to the Centre and the damage has now been repaired.

**Section E****Financial review****Brief statement of the charity's policy on reserves**

It is the aim of the Trust to keep in reserve sufficient funds equivalent to 6 months of its normal payments made to the Centre. In addition the Trust will accumulate funds for identified projects, supplemented by fundraising.

**Details of any funds materially in deficit**

The Trust has no funds in deficit.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Donations and grants to the Trust amounted to £12,392 in the year and a further £13,593 was raised for special projects; £2,205 was raised by fund raising and sales and £1,044 was Gift Aid tax repaid by HMRC.

Grants made to the Centre during the year were £19,090 for running costs, £1,550 for medical costs and treatment, £946 for secondary education, and £1,974 for special projects. The only costs incurred by the Trust were £125 in bank charges.

**Section F Other optional information**

[Empty box for optional information]

**Section G Declaration**

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Keith Wright	
<b>Position (eg Secretary, Chair, etc)</b>	Chair	

**Date** 26 July 2015

**Kwa Mkono Disabled Children's Trust  
Receipts and Payments Accounts  
For the Year Ended 31 March 2015**

	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
<b>RECEIPTS</b>		
Donations and grants	12,392	31,927
Fundraising and sales	2,205	3,506
Projects	13,593	2,731
GA claims	<u>1,044</u>	<u>1,781</u>
Total Receipts	<u>29,234</u>	<u>39,945</u>
<b>PAYMENTS</b>		
Running costs to Centre	19,090	26,593
Medical treatment	1,550	3,315
Secondary education	946	400
Projects	1,974	19,245
Bank charges	<u>125</u>	<u>275</u>
Total Payments	<u>23,685</u>	<u>49,828</u>
<b>NET OF RECEIPTS AND PAYMENTS</b>	5,549	(9,883)
Cash funds last year end	<u>17,796</u>	<u>27,679</u>
<b>CASH FUNDS THIS YEAR END</b>	<u>23,345</u>	<u>17,796</u>
<b>Statements of Assets and Liabilities For the Year Ended 31 March 2015</b>		
<b>CASH FUNDS</b>		
Cash at Bank	23,313	17,768
Cash in hand	<u>32</u>	<u>28</u>
	<u>23,345</u>	<u>17,796</u>
<b>OTHER ASSETS</b>		
Gift Aid claim	<u>760</u>	<u>-</u>

Approved by the Trustees on 26 July 2015 and signed on their behalf

.....  
K.Wright –Trustee

**Independent Examiner's Report to the Trustees of Kwa Mkono Disabled Children's Trust,  
for the accounts year ending 31<sup>st</sup> March 2015.**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of financial statements. The charity's trustees consider that an audit is not required for this year under Section 144(1) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed.....Date 20 November 2015

James Foskett, BSc(Hons), FCA, DChA  
Cansdales  
Chartered Accountants & Business Advisors  
Bourbon Court  
Little Chalfont  
Bucks. HP7 9QS